

Journal of Trauma and Acute Care Surgery

SUBMISSION INSTRUCTIONS FOR MILITARY SUPPLEMENT 2022 MANUSCRIPTS

DEADLINE: FEBRUARY 1, 2022

All Military Supplement 2022 manuscripts may be submitted to the *Journal of Trauma and Acute Care Surgery* via its [web-based tracking system](#). Please refer to the new Author Guidelines at <http://www.editorialmanager.com/jt/> prior to preparing your submission.

FIRST-TIME USERS

Please click the **Register** button at <http://www.editorialmanager.com/jt/>. Upon successful registration, you will receive an email containing your user name and password. Please upload your ORCHID number and your social media handles.

GETTING STARTED

Please click the **Login** button at <http://www.editorialmanager.com/jt/> and log in to the system as an author. Submit your manuscript according to screen prompts. Choose your Article Type **Military Supplement 2022 Paper** in the first menu box and then designate your submission to the Military Supplement under the secondary menu called Article Source as independent submission, review, etc. A Media Summary of 280 characters including hashtags for social media sharing, should your paper be accepted is now required. The media summary should contain a few sentences summarizing your work for media purposes.

After the manuscript has been submitted, you will be able to track its progress through the peer review process. Please note Surgical Video manuscripts will be published online only and no longer appear in the print issue of the journal.

VISUAL ABSTRACT REQUIREMENT

A Visual Abstract will be required for any original research manuscript at the time a revision is requested by the editors at JTACS. Upon notification of a revision decision, JTACS will provide details and instructions for submitting the Visual Abstract to Editorial Manager and the JTACS Visual Abstract Template that must be used.

MANUSCRIPT CHECKLIST

Please ensure that your manuscript contains the following elements on submission:

- ✓ **Copyright transfer/financial disclosure** forms must be completed by all authors upon submission. Electronic forms will be sent to all coauthors.
- ✓ **Cover letter.** Include the paper's full title, assurance that the submission has not been previously published, and corresponding author's contact information.
- ✓ **Title page** with paper's full title, contact information for all authors, and a conflict-of-interest statement detailing all sources of support. If no conflicts are declared, this must also be stated.
- ✓ **Structured abstract.** Include the following subheadings: Background, Methods, Results, Conclusions, and Level of Evidence (for more information, see below). Limited to 300 words with 3–5 key words.
- ✓ **The specific EQUATOR Guideline found at WWW.EQUATOR-NETWORK.ORG** are also required. A statement regarding the use of the specific guideline must be part of Methods and the specific checklist/guidelines must be uploaded as digital supplemental content (SCD).
- ✓ **Manuscript text** should be separated into four main headings: Background, Methods, Results, and Discussion. Limit Brief Reports to 3,000 words, Original Articles and Systematic Reviews to 4,000 words, and Reviews to 5,000 words. Abstract, references, authorship and legends are not included in word count.
- ✓ **Authorship statement.** Each author must have contributed significantly to, and be willing to take public responsibility for, one or more aspects of the study: its design, data acquisition, and analysis and interpretation of data. Place authorship statement in the main manuscript text before the references.
- ✓ **References** should include the first 10 authors of a study followed by "et al." EndNote users may download and use [the Journal-specific output style](#). Original articles are limited to 50 references; systematic reviews, 80 references; and review articles, 100 references.
- ✓ **Figures and tables.** Limited to 6 figures and tables (total) per manuscript. Additional figures and tables may be considered as supplemental digital content for online-only publication. Include figure legends as a separate page at the end of your manuscript's main text (after references).

REPORTING STANDARDS

The *Journal of Trauma and Acute Care Surgery* asks that prospective authors follow international reporting standards when documenting study methods. To find guidelines for a particular study design, please see the [EQUATOR Network's library](#). Please note the following study-specific requirements:

► **Clinical Trials.** All trials initiated after 1 July 2005 must be registered prospectively in a publicly-accessible registry to be considered for publication. Authors must state the registry and accession details in the first paragraph of the Methods section of the manuscript.

Authors of trials must adhere to the CONSORT reporting guidelines appropriate to their trial design. Please check the [CONSORT statement website](#) for information on the appropriate guidelines for specific trial types. Manuscripts reporting trials must include a CONSORT flow diagram as a figure.

► **Systematic Reviews and Meta-Analyses.** Reports of systematic reviews and meta-analyses should use the [PRISMA statement](#) as a guide, and include a completed PRISMA checklist and flow diagram to accompany the main text.

The *Journal* supports the prospective registration of systematic reviews. Authors whose systematic review was prospectively registered (e.g., in a registry such as [PROSPERO](#)) should also provide the registry number in their abstract.

► **Diagnostic Studies.** Reports of studies of diagnostic accuracy should conform to the [STARD requirements](#).

► **Observational Studies.** For reports of observational studies (cohort, case-control, or cross-sectional designs), please consult the [STROBE statement](#).

► **Animal Studies.** Reports of pre-clinical experiments involving animals should conform to the [ARRIVE guidelines](#) (Animal Research: Reporting of *In Vivo* Experiments). Authors may be asked to submit the [ARRIVE checklist](#) at final revision.

LEVELS OF EVIDENCE

The *Journal of Trauma and Acute Care Surgery's* editors have created a levels-of-evidence framework specific to surgical studies, which published in June 2012 (*J Trauma Acute Care Surg.* 72(6):1484-1490). Levels may be re-graded by the *Journal's* statistical editor prior to publication. Please note that a level-of-evidence grade is only required for clinically-oriented studies; work involving cadavers or animals, basic-science studies, in vitro work, and review articles are excluded.

QUESTIONS?

Complete author instructions in a printable PDF are available [here](#). To see the criteria by which your manuscript will be reviewed, please see our [reviewer guidelines](#).

For questions concerning manuscript formatting, editorial requirements, the review status of manuscripts, or copyright transfer issues, please contact Amiee de Souza, Editorial Assistant, at adesouza@origineditorial.com.

For questions concerning embargo policies or post-acceptance production, please contact Rachel Hendrick, Assistant Managing Editor, at rhendrick@origineditorial.com

For questions concerning regarding, appeals or peer-review concerns, please contact Judy Connors, Managing Editor for *JTACS* at jconnors@origineditorial.com.